

# United Way of Northern Arizona's 2015 Literacy Enrichment Grants



The United Way of Northern Arizona is accepting applications for Early Literacy Enrichment Grants. Regulated and unregulated child care providers are invited to apply for funds to enhance children's literacy through activities in the focus areas of professional development and/or curriculum development.

## Applicant Information

Name: \_\_\_\_\_

Program Name, if applicable: \_\_\_\_\_

Street Address (including city and zip code): \_\_\_\_\_

\_\_\_\_\_

Mailing Address (if different from above): \_\_\_\_\_

\_\_\_\_\_

Phone number: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_

Website (if applicable): \_\_\_\_\_

Applicant's Signature

Date



## Help Us Learn About Your Program

### General Information About Your Program:

Number of years in operation: \_\_\_\_\_  
 Hours of operation: \_\_\_\_\_  
 Days of operation: \_\_\_\_\_  
 Months/Seasons of operation: \_\_\_\_\_  
 Your program is currently:    Unregulated \_\_\_ Regulated \_\_\_ License # (if applicable): \_\_\_\_\_

## Help Us Learn How We Can Support You

### Information About Your Program:

1. What is your capacity? \_\_\_\_\_
2. Average daily enrollment: \_\_\_\_\_  
(Total monthly attendance/Days in a month=Capacity)
3. Average number of children in each age group you serve daily:  
    \_\_\_ Birth to 12 months    \_\_\_ 1 year olds    \_\_\_ 2 years olds    \_\_\_ 3 year olds  
    \_\_\_ 4 year olds    \_\_\_ 5 year olds    \_\_\_ School aged children
4. Number of children with special needs you serve: \_\_\_\_\_
5. Do you or your staff teach in a language other than English?    \_\_\_ Yes    \_\_\_ No
6. Do children in your program speak a language other than English?    \_\_\_ Yes    \_\_\_ No
7. How many of the children in your care live in the Sunnyside neighborhood? \_\_\_\_\_

## Eligibility Requirements

Applications are invited from early childhood providers who meet ALL of the eligibility requirements listed below.

- Provide regular care for children ages birth through age 5
- Provide regular care for children other than your own in a paid or unpaid capacity
- Possess or be willing to obtain fingerprint clearance cards for all adults providing care for children at your facility
- Provide services to children living in the Sunnyside neighborhood of Flagstaff, AZ.

## How Will You Use These Funds?

Attach a separate sheet of paper if additional space is needed

### Narrative

In the section below please describe how you will use the funds:

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**Check which skill area will be addressed:** Professional Development:  Other:

**What will change as a result of your Literacy Enrichment Grant:**

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<p style="text-align: center;">List Out And Describe Specific Materials/Resources/Trainings/Etc. Will Be Purchased With Grant Funds (Attach a separate sheet of paper if additional space is needed)</p>	<p style="text-align: center;">Item Cost</p>
<b>Materials:</b>	
Item and Description:	
Item and Description:	
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<p><b>*Note:</b> - Be sure to include shipping costs and tax, when applicable, for items listed.</p>	<p style="text-align: center;">Total Cost:</p> <hr/> <p style="text-align: center;">Total Amount Requested:</p>

## Agreement to comply with grant requirements

- I will complete all evaluation documents administered by the United Way of Northern Arizona (UWNA).
- I will host a site tour of my program.
- I already hold or will obtain through the grant a current fingerprint clearance card and will submit a copy to the United Way of Northern Arizona **prior to distribution of funds**.
- I will participate consistently in meetings for the Read On Flagstaff Community of Practice learning group.
- I will maintain and submit all required paperwork and receipts on or before the dates required by the timeline of the grant and understand that failure to do so will result in non-payment from UWNA.
- Failure to comply with grant requirements will result in all funds be returned to UWNA.

## Agreement for grant funded materials

- All materials purchased with UWNA Literacy Enrichment Grant funds are the property of the person or program awarded as long as they continue to provide formal, compensated child care.
- In the event the awarded program closes or discontinues providing formal care to children, the provider is to inform UWNA within 30 days so that the materials may be redistributed to active programs in the Flagstaff area.
- Programs that are relocating within the greater Flagstaff area are able to retain all materials purchased with UWNA funding.
- Programs relocating outside the greater Flagstaff area must return materials purchased with grant funds so that they may be redistributed to active programs within the greater Flagstaff area.

**By signing below I agree to comply with the grant requirements listed above:**

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Applicant's Signature

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Date

If you have any questions or need more information, please contact Peter Van Wyck, Literacy Project Coordinator for the United Way of Northern Arizona, at:  
 928.773.9813 Ex. 224  
 or via email at [pvanwyck@nazunitedway.org](mailto:pvanwyck@nazunitedway.org)



## AWARD DETAILS

- Grant awards will range from a minimum of \$500 to a maximum of \$3,500.
- A pre-application meeting will held May 27<sup>th</sup> at the United Way of Northern Arizona.
- Grant awards will be announced via email or telephone call on June 19<sup>th</sup>.
- All awardees are required to attend a grant award ceremony on June 25<sup>th</sup>
- Grantees will be reimbursed for costs upon receipt of documentation of expenses.
- Applicants are required to address early learning skills in one or more of the three eligible service areas: **professional development, curriculum development, and/or parent involvement.**
- Grantees will become members of the Read On Flagstaff Community of Practice (CoP). The CoP is a peer learning group that will connect early childhood educators with one-another to develop a shared collection of experiences, tools, and strategies. The CoP will offer a platform for grantees to ask questions of their colleagues and provide support for each other. The CoP will meet monthly starting in July.

## APPLICATION TIMELINE

May 8 <sup>th</sup>	2015 Early Learning Grants application process opens.
May 27 <sup>th</sup>	Pre-application meeting to provide potential applicants with details about the application, answer questions about the application and share resources for developing competitive grant applications. This meeting is not required, but strongly recommended. The workshop will be held at <b>6:00pm at the United Way of Northern Arizona's Conference Room, 1515 E. Cedar Avenue Suite D1, Flagstaff Arizona</b>
June 12 <sup>th</sup>	<b>2015 Literacy Enrichment Grant applications due to United Way of Northern Arizona offices in person, via email or fax by 5pm.</b> Applications sent by mail need to be postmarked by 5pm.  Peter Van Wyck, Literacy Project Coordinator 1515 E. Cedar Avenue Suite D1, Flagstaff, Arizona 86001 928.773.9813 928.773.9814 fax <b>Email:</b> pvanwyck@nazunitedway.org
June 19 <sup>th</sup>	Grantee award announcements.
June 25 <sup>th</sup>	Grantee award ceremony.
August 21 <sup>st</sup>	Grantee report due.

# United Way of Northern Arizona's 2015 Literacy Enrichment Grants Resource Page

According to the national organization Zero to Three, early literacy is defined as what children know about communication, verbal and nonverbal language, reading, and writing before they can actually read and write. To help ensure that every child is ready to learn how to read by the time he or she reaches kindergarten, it is important that early care providers foster the development of these early learning skills in the child's first and second language:

- **Print motivation:** Children should develop an interest in reading.
- **Print awareness:** Children should understand how print is used every day and in a variety of ways.
- **Vocabulary:** Children need to hear lots of words to develop a strong vocabulary.
- **Narrative skills:** Children need to understand how to follow and tell stories.
- **Letter knowledge:** Children need to comprehend that letters are made up of shapes and that every letter represents a sound.
- **Phonological awareness:** Children need to be able to discern and play with the smaller sounds in a word. They also need to be able to recognize rhyming words.

**Don't hesitate to contact Peter Van Wyck with any questions:**

**928.773.9813 ext. 224**

**[pvanwyck@nazunitedway.org](mailto:pvanwyck@nazunitedway.org)**