



ARIZONA BIRTH CERTIFICATES AVAILABLE IN TUBA CITY

FIRST AND THIRD WEDNESDAY OF EACH MONTH &
FIRST THURSDAY OF THE MONTH, EVERY OTHER MONTH

Coconino County District 5 Supervisor's Office

Location: 49 Maple Street; Tuba City, AZ
(1 block West of TC Hospital, behind Behavioral Health Bldg. on Main Street)
Phone: 928.283.4518 or 928.679.7284 / 7272

2015 Service Schedule

Jan. 7 & 21 – 10AM to 2PM Jan. 1 – No Service	Feb. 4 & 18 – 10AM to 2PM	March 4 – 10AM to 2PM March 5 – 8:30AM to 2PM
April 1 & 15 – 10AM to 2PM	May 6 & 20 – 10AM to 2PM May 7 – 8:30AM to 2 PM	June 3 & 17 – 10AM to 2PM
July 1 & 15 – 10AM to 2PM July 2 – 8:30AM to 2PM	Aug. 5 & 19 – 10AM to 2PM	Sept. 2 & 16 – 10AM to 2PM Sept. 3 – 8:30AM to 2PM
Oct. 7 & 21 – 10AM to 2PM	Nov. 4 & 18 – 10AM to 2PM Nov. 5 – 8:30AM to 2PM	Dec. 2 & 16 – 10AM to 2PM

DAYLIGHT SAVING TIME OBSERVED MARCH 8 TO NOVEMBER 1

Fee Schedule:

Birth Certificate.....	\$19.00 CASH ONLY
Delayed Birth Registration.....	\$20.00 MONEY ORDER
Amendment/ Correction on a Birth Certificate.....	\$27.00 CASH ONLY

NOTE: Corrections/Amended certificates are \$27.00. One week processing time.

Corrections and Amendments – CCPHSD can only correct or amend records from 1997 to present. For births that occurred prior to 1997, paperwork must be sent to the State Office of Vital Records. The cost is \$27 and includes a birth certificate.

***** VALID GOVERNMENT-ISSUED PHOTO ID CARD REQUIRED *****

Arizona is a “closed records” state, meaning that vital records are not public records. Arizona law restricts the public’s access to vital records as follows to protect the confidentiality rights of citizens. In addition with valid government issued identification, the following is necessary in order to obtain a Birth Certificate:

1. Only persons 18 years of age or older may obtain a certified copy of a birth certificate.
2. Date of birth and place of birth, which should also include the city, county and name of hospital where birth occurred.
3. Mother's maiden last name, and if the mother is married or if the couple is not married but filed a paternity affidavit at the hospital, then include father's information.
4. Your relationship to the person on the certificate. (With few exceptions, only immediate family can obtain birth certificates. **Please call 928.679.7272 for more information.** The request must be signed by the applicant and you must provide us with a copy of a currently valid, signed government issued picture I.D., such as a driver's license or state I.D.
5. Proof of relationship is required (e.g. birth certificate, death certificate, trusts, wills, marriage certificates – only ORIGINALS will be accepted)
6. **If you were born from 1950 to 1989 and intend to use your birth certificate to obtain a passport or for military purposes you must apply at the Arizona Department of Health Services, Office of Vital Records.**
7. Home births require specific paperwork. Please call 928.679.7272/ 7284 for additional information.

NOTE: To obtain a certified copy of a birth certificate from another state, you must contact that state’s vital records office.