

United Way
of Northern Arizona



1515 E. Cedar Avenue, Suite D-1

Flagstaff, Arizona 86004

Business (928) 773-9813 Fax (928) 773-9814

www.nazunitedway.org

Job Announcement

United Way of Northern Arizona (UWNA) is seeking a Vice President of Community Impact to support UWNA initiatives for Education, Income and Health.

SUMMARY OF DUTIES AND RESPONSIBILITIES:

Under the direction of the UWNA President/CEO this position plans, manages, coordinates and implements all aspects of Community Impact efforts. Responsible for coalition building, neighborhood and funding collaborations, multi-sector partnerships and relationship building, public policy analysis and position development, and data collection, management and reporting. Represents the organization on governmental commissions, human service task forces, and Education, Income and Health initiatives.

Required Knowledge, Skills and Abilities:

Experience in a leadership role within an organization and or community setting.

Experience in recruiting, hiring, motivating, and supervising staff in a team environment.

Thorough knowledge of public and non-profit sectors and specific institutions addressing education, economic, health and social service needs in Arizona.

Experience developing and implementing community collaborations, and working in collaboration with other individuals and organizations.

Thorough knowledge of local, state and federal government.

Experience developing and implementing public policy advocacy strategies.

Demonstrated ability to communicate effectively in writing and orally, including: grant applications; funding proposals; business plans; reports and making speeches and other presentations.

Strong group facilitation and conflict resolution skills.

Thorough knowledge of and experience documenting and communicating program and community level outcomes.

Ability to evaluate organizational operations as they relate to policies, goals and objectives, costs, and staffing levels.

Knowledge of business, leadership, management, marketing, branding and financial principles and practices.

Thorough knowledge of and experience developing and implementing strategic plans with multiple, complex tasks and projects.

Ability to listen deeply and respond in a culturally sensitive manner.

Ability to recognize opportunities, analyze problems, develop and implement creative solutions.

Skill in exercising a high degree of initiative, flexibility, judgment, discretion, and decision-making.

Minimum Requirements:

Bachelor's degree in relevant field (Social Work, Public Administration, Business, etc.)

Five years of experience in a leadership role directly related to community impact objectives (public policy, community change, etc.)

Five years experience working within a United Way community.

The position will be compensated at a level commensurate for a professional of this standing and includes full employee benefits.

Applications will be accepted until **September 19, 2014**. The position will remain open until filled.

Please submit a cover letter and resume to:

United Way of Northern Arizona

Attn: Carol Dykes

1515 E Cedar Ave, Suite D-1

Flagstaff, AZ 86004

Or via email cdykes@nazunitedway.org

No phone calls please.

A detailed job description is available at nazunitedway.org

United Way of Northern Arizona is an Equal Opportunity Employer. All applicants are considered regardless of his or her race, color, gender, religion, national origin, creed, age, gender, gender identity, marital or veteran status, sexual orientation, political affiliation, mental or physical disability unrelated to job performance or any other legally protected status.